Dear Lower School Parents,

We are happy to announce that Grandparents’ and Special Friends’ Day will be held on May 3 this year. Guests will be able to visit a class, meet teachers and discover what is new at Chapin with their grandchild or special friend. This is a joyous day at Chapin.

**Lower School Grandparents’ and Special Friends’ Day is Friday, May 3, 2013.**
- **Kindergarten:** 9:30 a.m. to 11:30 a.m.
- **Class 1:** 8:15 a.m. to 10:00 a.m.
- **Class 2:** 10:00 a.m. to 11:30 a.m.
- **Class 3:** 10:00 a.m. to 11:30 a.m.

To create a safe environment and provide adequate space and seating for everyone, we must, as always, *limit the number of guests to two per student.* Also, though we try to limit the amount of walking our guests must do on this day, they still will be required to move to multiple locations within the building. Please take this into consideration when choosing your daughter’s guests.

If your daughter does not have a grandparent who can come, we would be delighted to welcome another relative or a family friend. If this is not possible, please contact your child’s homeroom teacher so that we can work something else out for her. The school makes every effort to ensure that each child is comfortable and happy.

Please complete and submit the online form with your daughter’s guest(s) by **Friday, March 1, 2013.** We will then send an invitation and further details about the day to *ONLY THE PEOPLE* for whom you requested invitations. Also, please ask your child’s guest(s) to mark May 3 on his or her calendar now. We will have nametags and schedules for all invited guests at the check-in, so it is essential that we have their names in advance.

If you have any questions about the day or about completing the form, please contact me at 212.570.4912 or calderon@chapin.edu. We look forward to a wonderful day with our guests and their always-delightful hosts.

Sincerely yours,

Grace Calderon
Advancement Associate

Click on the link below to fill out the online form for your daughter’s invited guest(s):

https://www.chapin.edu/page.cfm?p=1078