

THE CHAPIN SCHOOL

CONFIDENTIAL Teacher Reference Report

Date _____

Student's Name _____ Candidate for Grade _____

Teacher's Name _____ Telephone _____

School _____ Address _____

How long have you known this student? _____ What subjects have you taught this student? _____

Have you known the student in any capacity outside of the classroom? _____ If yes, please describe. _____

What are the first words that come to mind to describe this candidate? _____

Please check the following categories, adding comments wherever possible. Adjust the check mark placement to the left or right of a section for further clarification. **These comments will be very helpful to us in determining if our school program will be able to meet this student's needs.** All information will be considered confidential.

COMMENTS

SENSE OF RESPONSIBILITY	is responsible	is usually responsible	is sometimes responsible	is rarely responsible	
CONSIDERATION FOR OTHERS	is very considerate	is usually considerate	is inconsiderate	is unkind	
PEER RELATIONSHIPS	enjoys good relationships	has satisfactory relationships	has occasional problems	relates poorly	
LEADERSHIP SKILLS	exhibits excellent skills	exhibits good skills	exhibits average skills	exhibits poor skills	
EMOTIONAL MATURITY	is very mature	is of average maturity	is somewhat immature	is very immature	
SELF-CONFIDENCE	has a healthy self-image	needs some support	seems overly confident	has a poor self-image	
SENSE OF HUMOR	is highly developed	is good	is fair	is poorly developed	
SELF CONTROL	exhibits good control	usually exhibits good control	misbehaves often	is disruptive frequently	
RELATIONSHIP WITH ADULTS	is comfortable	is uneasy	is dependent	is uncooperative	

(please turn over)

	EXCELLENT	GOOD	FAIR	POOR	COMMENTS
Study habits					
Self-motivation					
Organization of time and work					
Intellectual curiosity					
Attention span					
Ability to express ideas orally					
Ability to express ideas in writing					
Ability to follow directions					
Ability to work in a group					
Ability to work independently					
Perseverance					
Willingness to take initiative					
Academic achievement					
Reads for pleasure:	Frequently	Occasionally		Seldom	(Circle one)

In what, if any, subject areas does this student show particular strength? _____

In what, if any, subject areas has this student needed special support or help? _____

Has this student displayed any notable interests? _____

Are there any concerns about attendance or punctuality? _____

Please characterize parental cooperation and involvement. _____

Is there any other information about this student which would be helpful for us to know?

Please mail or FAX this form to: Dianne Williams
 Director of Lower School Admissions
 The Chapin School
 100 East End Avenue
 New York, NY 10028

Our FAX number is 212-628-2126.

If you have any questions or comments, please call me at 212-744-2335. We appreciate your taking the time to assist us in better understanding this candidate.