

The Chapin School  
100 East End Avenue  
New York, NY 10028-7948

**Gift of Stock Information Form**

*Please email or mail to Courtney Archer-Buckmire at Chapin  
(see contact information below)*

Name of Donor: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Stock: \_\_\_\_\_ Number of Shares: \_\_\_\_\_

Brokerage Company: \_\_\_\_\_

Name of Broker: \_\_\_\_\_ Phone: \_\_\_\_\_

Method of transfer:

DTC Transfer  
Date that donor instructed broker to execute the order: \_\_\_\_\_

Sale of stock by donor

Sale of stock by Chapin

Designation of Gift:

Annual Giving

Other Fund or Campaign \_\_\_\_\_

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Please direct all correspondence to Courtney Archer-Buckmire  
212.570.49% (phone) [carcherb@chapin.edu](mailto:carcherb@chapin.edu) (e-mail)